Hong Kong Securities and Investment Institute
香港證券及投資學會

Guide to Appointing a Proxy

Complete the Online Proxy Form only if you wish to appoint a proxy to vote on your behalf.

To vote according to your own preference, please vote directly through the voting ePlatform, as there is no provision of voting instructions on the Online Proxy Form.

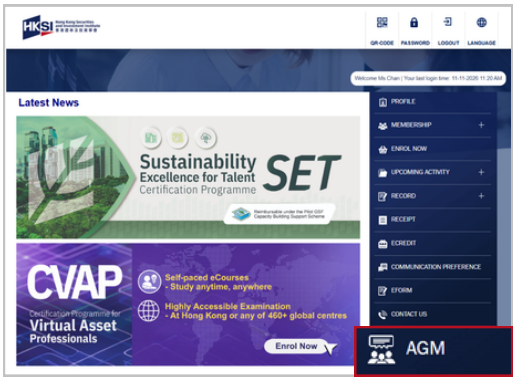
Deadline
Submit your form by:
15 December 2026 6:30 PM

Follow the steps below to appoint a proxy to vote on your behalf at the AGM.

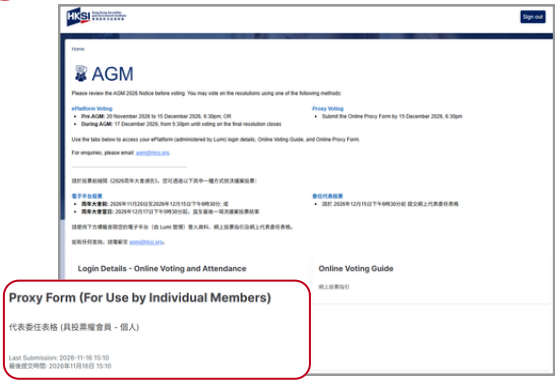
1 Log in to the **HKSI Institute Online Portal***.

(https://login.hksi.org/login)

2 Select **AGM** from the menu bar.



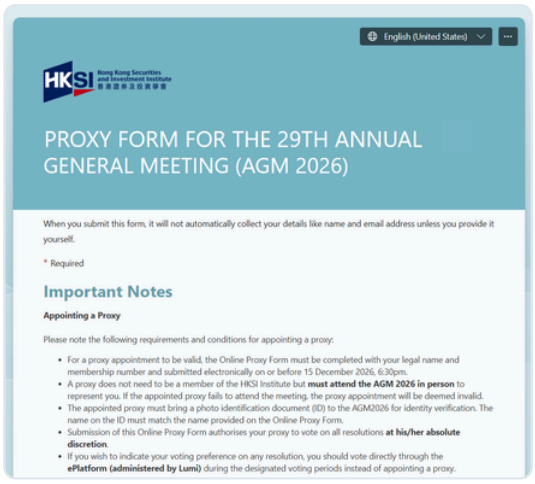
3 On the AGM page, select **Proxy Form**.



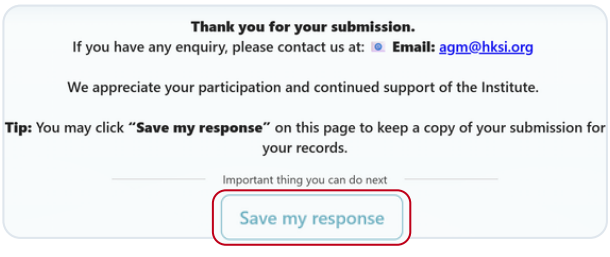
4 Click **Go to Form** to open the proxy form.



5 Follow the on-screen instructions to complete the form.



6 After submission, you can click **Save my response** to download a copy of your submission for your records.



***First-time users**: Please complete the initial login process to activate your Online Portal account.
The **AGM** tab is available via the Online Portal only and is not accessible through the HKSI Institute Mobile app.

About Your Proxy

Who can be appointed

You may appoint the **Chairperson of the Meeting** or **any person of your choice** as your proxy.

In-person attendance

Your proxy does not need to be an HKSI Institute member, but must attend the AGM **in person** to vote on your behalf.

Identification requirement

Your proxy must bring a **photo identification document (ID)** to the AGM for identity verification. The name on the ID **must match** the name provided on the Proxy Form.

Voting authority

By submitting the Proxy Form, you authorise your proxy to vote on all resolutions **at the proxy's absolute discretion**.