**Part B: Personal Statement B部分：個人陳述**

The Personal Statement section must be submitted **in both English and Chinese, each as a separate Word document. Use a font size of 10pts or above and ensure each version does not exceed one A4 page**. You may include the following information in the Personal Statement:

1. Basic personal information (name, photograph and your HKSI Institute’s membership number);
2. Indicate business sector represented and provide reasons why you would like to represent this business sector;
3. Area(s) you plan to contribute to if elected;
4. Employment position(s) and company(ies) in recent TEN years;
5. Years of membership and participation in Board, Committee(s), Sub-Committee(s), Group(s) and other volunteering and supporting capacities in the HKSI Institute in the past TWO years;
6. Academic and professional qualification(s).

Prospective Candidate will be personally responsible for the content of the personal statement which **WILL NOT** be vetted by HKSI Institute. Prospective Candidate is required to declare the accuracy and correctness by signing the Declarations and Consent.

有意參選會員須分別提交**中文及英文版本個人陳述的Word檔電子版。各版本的内容以A4紙一頁為限，字體為10點或以上**。有意參選會員可在個人陳述中包括以下資料：

1. 個人基本資料（姓名、照片及學會會員編號）；
2. 指明所代表的界別，並說明出選這界別的原因；
3. 如您能成功當選，您計劃在哪些領域作出貢獻；
4. 最近10年出任的公司及職位；
5. 學會會員的年資，以及在過去2年參與董事局、委員會、小組委員會、工作小組，以及其他義務及支持學會工作的經驗；
6. 學歷及專業資格。

有意參選會員必須對個人陳述的內容負責並在聲明及同意書上簽署確認內容正確無誤，學會將**不作審核**。

**Part B: Personal Statement** (**English)**

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**B部分：個人陳述 (中文)**

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