Post-training Examination for Sustainability Excellence for Talent (SET) Certification Programme

Syllabus

Module 1: Introduction to IFRS S1 and S2

1. Objective and development of the IFRS Sustainability Disclosure Standards

2. Structure and key conceptual foundations

3. IFRS S1 and S2 requirements

4. Common challenges in adopting IFRS Sustainability Disclosure Standards

Module 2: Introduction to HKEX Listing Rule – ESG Code

1. Overview of the HKEX ESG Code (including Climate-related disclosures)

2. Key requirements to HKEX ESG Code (i.e. HKEX's consultation conclusion on climate-related disclosures)

3. Common challenges in preparing disclosures against the HKEX ESG Code

4. Case studies of disclosing against the HKEX ESG Code (e.g. scenario analysis, financial effects)

Module 3: Climate Risk Management in Practice

1. Roles and responsibilities of Board and management at different functions

2. Overview of climate risk management process (identification, assessment, prioritisation and management)

3. Examples of climate risks integration into key business decisions and enterprise risk management programme

Module 4: ESG Data and Rating in Practice

1. Overview of leading ESG rating agencies (e.g. CDP, DJSI, GRESB)

2. Investor expectations from rating agencies' assessment

3. Common pitfalls for companies reporting to rating agencies

Module 5: Introduction to GHG Emissions

1. Introduction to GHG Protocol and Scope 1, 2, 3 emissions

2. Overview of GHG emissions consolidation (defining organisational and operational boundary, collecting activity data and emissions factor, calculating GHG emissions)

3. Common pitfalls for companies collecting GHG emissions

Module 6: Introduction to GRI

1. Overview of GRI Standards

2. Identification of ESG issues and application of the double materiality concept

3. Examples in reporting with GRI Standards and Sector Standards

Module 7: Scenario Analysis in Practice

1. Overview of key steps to scenario analysis

2. Introduction of science-based model and international frameworks (e.g. IPCC, IEA, NGFSc)

3. Key considerations when conducting scenario analysis

4. Example illustration of use of data sources and impact quantification

Module 8: Scope 3 Emissions in Practice

1. Overview of Scope 3 emissions and its 15 categories

2. Introduction of GHG Protocol and the GHG Accounting and Reporting Standard by PCAF for financed emissions for Scope 3 emissions

3. Example of data collection and calculations of Scope 3 emissions

4. Case studies – Scope 3 emissions for financial institutions or corporate in selected sector

Module 9: Science-based Target Setting in Practice

1. Overview of science-based target setting

2. Key considerations when setting science-based targets for financial institutions (e.g. financial sector guidance) or corporates from selected sectors

3. Common pitfalls during SBTi validation process

Expected Learning Outcomes

Module 1: Introduction to IFRS S1 and S2

The participants are expected to be able to:

a. *describe the constituents of IFRS S1 and S2;*

b. *describe the conceptual foundations and reporting requirements of IFRS S1 and S2;*

c. *identify potential challenges in adopting IFRS S1 and S2.*

Module 2: Introduction to HKEX Listing Rule – ESG Code

The participants are expected to be able to:

a. *describe the reporting requirements of the HKEX ESG Code;*

b. *describe the key requirements of the HKEX ESG Code;*

c. *identify common challenges in preparing HKEX ESG Code-aligned disclosures;*

d. *describe the reasons that local companies can disclose against selected reporting requirements.*

Module 3: Climate Risk Management in Practice

The participants are expected to be able to:

a. *define the roles and responsibilities at each governance level in an organisation;*

b. *describe the climate risk management process;*

c. *identify and describe methods of integrating climate risks into a business.*

Module 4: ESG Data and Rating in Practice

The participants are expected to be able to:

a. *identify and describe the key characteristics and scoring mechanism of each rating;*

b. *identify and describe investors expectations from ESG ratings;*

c. *identify common pitfalls when companies are reporting to rating agencies.*

Module 5: Introduction to GHG Emissions

The participants are expected to be able to:

a. *describe the differences of Scope 1,2,3 GHG emissions under GHG Protocol;*

b. *calculate the GHG emissions;*

c. *describe common market practice in disclosing GHG emissions.*

Module 6: Introduction to GRI

The participants are expected to be able to:

a. *describe the GRI Standards and framework;*

b. *explain the concept of double materiality;*

c. *describe GRI-aligned disclosures in the local context.*

Module 7: Scenario Analysis in Practice

The participants are expected to be able to:

a. *define climate-related scenario analysis and its purposes;*

b. *describe the key steps in conducting scenario analysis and evaluate key considerations in each key step;*

c. *describe the relevant risks and opportunities and key factors for determining the scope;*

d. *identify potential impacts and relevant variables for scenarios;*

e. *determine appropriate science-based models and scenario frameworks based on the key factors;*

f. *differentiate the difference between qualitative narratives and quantitative approaches in quantifying impacts, incorporating potential data sources;*

g. *identify the key elements of disclosure, including the importance, stakeholders involved, methods of communication and timing.*

Module 8: Scope 3 Emissions in Practice

The participants are expected to be able to:

a. *describe the fundamental of GHG emission, GHG protocol and GHG Accounting and Reporting Standard by PCAF for Scope 3 emissions;*

b. *describe the categories of Scope 3 emissions;*

c. *describe methods for data collection, calculations and disclosures of Scope 3 emissions;*

d. *apply Scope 3 emissions calculations in financial services and corporate context.*

Module 9: Science-based Target Setting in Practice

The participants are expected to be able to:

a. *describe the foundation and the process of setting Science-based targets (SBT) following the Science Based Targets initiative (SBTi);*

b. *apply the requirements and methods of SBTi for setting SBT for an organisation;*

c. *identify common pitfalls during the SBTi validation process and measures to address these challenges.*