

The Hong Kong Securities and Investment Institute (HKSI Institute) has launched a new one-stop service Online Portal. The new Online Portal, consists of our website, personalised web portal, advanced learning platform and online enrolment system, which will give you a new look and better user experience.

## **Key Benefits**

The new portal will allow candidates easy access to personalised online services include

- update of personal information
- process online enrolment and/or apply withdrawal, if applicable
- retrieve their own records (e.g. enrolment confirmation, examination results, certificates, receipts and CPT attendance records) at their fingertip at any time
- experience a variety of technology based learning solutions
- get the latest information on our activities, latest regulatory and industry information

# Login to the new Online Portal

User name and password to the new Online Portal is different from the Examination Online Enrolment System / e-booking (Old OES). Candidates are required to create an account with a new user name and password to login to new Online Portal. Please follow the steps in the Online Portal to activate their account.

#### Personal particulars in the new Online Portal

If candidates have enrolled our examinations, applied for our membership, and/or participated in our activities before, we may need to consolidate their contact details (phones, addresses, email addresses) with us after the launch. We encourage candidates to review their personal information in the new Online Portal whether it remains correct and update.

#### Record in the new Online Portal

In the new Online Portal, candidates can download their Admission Form, Notification of Results and Certificate, if applicable.



### Other arrangement

After 27 September 2017, the following services will be maintained with a limited time:

- Notification of Results and Certificate:
  - a hard copy of Notification of Results and Certificate will be issued for candidates enrolled for the examinations up to November 2017.
- Old OES (until 31 March 2018):
  - old OES is still available for candidates who enrolled Licensing Examination for Securities and Futures Intermediaries (LE) / Certified Private Wealth Professional Module 1 Examination (CPWP Exam) before 27 September 2017 to view their examination enrolment records and print their official receipt for the LE / CPWP Exam.

Should you have any further queries, please refer to the <u>FAQ</u> on our website, call our hotline on (852) 3120 6100 or email us on <u>exam@hksi.org</u>.